**CHERRYLAND MIDDLE SCHOOL PERSONAL MOBILE COMPUTING DISCIPLINE PLAN**

**Minor Offenses**

• Illegal installation or transmission of copyrighted materials

• Unauthorized use of Internet or computer games

• Downloading inappropriate applications

• Giving out personal information, for any reason, over the Internet

The district can use any of the following disciplinary consequences, if applicable, when addressing minor offenses, while taking into consideration the nature of the incident and the student’s prior technology offenses:

1. Student Conference

2. Lunch Detention

3. After-School Detention

4. In-School Suspension (ISS)

Technology discipline may also result in restricted use of the personal mobile computing device. The following system outlines such a process. Minor infractions will be handled on a number of “times” basis as identified below:

**# of Times and Consequences**

***1st time*** – Teacher takes the iPad for the day and notes the infraction in the shared Google doc.

***2nd time*** – Teacher takes the iPad and notes the infraction in the Google doc. Once noticing the 2nd infraction the teacher notifies the office. The office summons the student to call and notify a parent. The iPad is brought to the office until the next day.

***3rd time***– Teacher takes the iPad and notes the infraction in the Google doc. Once noticing the 3rd infraction the teacher notifies the office. The student is summoned to call and notify a parent. The iPad is now checked in and out of the office at the beginning and end of the day for a one-week period.

***4th time*** – Teacher takes the iPad and notes the infraction in the Google doc. Once noticing the previous infractions the teacher notifies the office. The office summons the student who calls a parent. The iPad is now checked in and out of the office for the next two week period.

***5th time*** – same as previous infractions including a call home to a parent. The iPad is now taken from the student for a period of time to be determined by parents and the school administration.

**Major Offenses**

• Bypassing any type of filtering system the district has employed

• Action violating existing board policy or public law

• Deleting district system applications and changing of personal mobile computing device settings (exceptions include personal settings such as font size, brightness, etc.)

• Sending, transmitting, accessing, uploading, downloading, or distributing obscene, offensive, profane, threatening, pornographic, obscene or sexually explicit materials

• Use of chat rooms or sites selling term papers, book reports and other forms of student work

• Spamming (disruptive email, messages including iMessages)

• Gaining access to another student’s accounts, files and/or data

• Use of the school’s Internet or email accounts for financial gain, commercial gain or any illegal activity

• Vandalism (any malicious and/or purposeful attempt to harm or destroy iPad)

• Transmission or access of obscene, offensive or threatening materials or materials intended to harass or demean

Major Offenses may be addressed as follows:

1. **First Offense** — 1–3 days In-school suspension and Reflection session with the principal and/or counselor
2. **Second Offense**— 3 days Out-of-school suspension and Reflection session
3. **Third Offense** — Recommendation for expulsion and appropriate law enforcement intervention, if applicable

The administration reserves the right to handle any of the above actions or any other action determined to be a misuse of technology in the manner they feel is the most appropriate for all concerned. For additional information on acceptable use of technology, please refer to the Elk Rapids Public Schools Technology Acceptable Use Policy.